

[Street address]
[Town, county, Eircode]
VAT number: [IE1234567X]
Email: [you@example.ie]

Invoice number: [0001]
Date of issue: [DD/MM/YYYY]
Date of supply: [DD/MM/YYYY]
Advance payment received on: [DD/MM/YYYY, if any]

[Customer name]
[Street address]
[Town, county, Eircode]
Customer VAT number (reverse charge or EU sales only): [if needed]

Payment terms: [for example, within 30 days]
IBAN: [IE00 XXXX 0000 0000 0000 00]
BIC: [XXXXIE2D]
Payment reference: [invoice number]

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